

Residential Driveway Permit Application Procedure

The purpose of this application is to ensure adequate sight distance for your safety and the safety of the traveling public.

The driveway application can be submitted through Sages Online permitting at the following link
<https://www.sagesgov.com/fayettecounty-ga>

The following check list items **must** be completed in Sages prior to an application being reviewed:

Application:

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Owner/Developer Name <input type="checkbox"/> Telephone <input type="checkbox"/> Email address <input type="checkbox"/> Subdivision and Lot number (if applicable) <input type="checkbox"/> Street address of driveway (if assigned) <input type="checkbox"/> Number of Driveways requested | <ul style="list-style-type: none"> <input type="checkbox"/> Drawing of proposed driveway (pdf) <ul style="list-style-type: none"> ▪ Including the proposed driveway distance to both property lines ▪ 10 feet preferred minimum to property line but 2 feet is allowable <input type="checkbox"/> Proposed Driveway location(s) <ul style="list-style-type: none"> ▪ Staked – 2 stakes 20 feet apart |
|---|---|

During the site visit we will perform the following task:

- Standing 15' from edge of pavement at the proposed driveway location, with a 3.5' (ft) eye height the engineer will look in both directions and determine the distance an object can be seen at 3.5' (ft) height from the ground. This distance must exceed the distance determined from the posted speed limit according to the table below.



| SPEED (MPH) | Required Sight Distance |
|-------------|-------------------------|
| 25 | 280 |
| 30 | 335 |
| 35 | 390 |
| 40 | 445 |
| 45 | 500 |



It is recommended that the applicant cut vegetation that might hinder the sight distance review on their parcel only. If there are any obstructions, we will notify you and discuss possible solutions.

Please Note: Mailbox supports that could cause serious injury or vehicle damage—such as concrete posts, brick bases, iron pipes larger than 1.15", or supports filled with concrete—are prohibited, except on streets classified as internal local per the county thoroughfare plan. [USPS information and plans can be found at Postal Bulletin 22545, May 7, 2020. Mailbox Improvement Week: May 17-23, 2020 and How to Install a Mailbox | USPS.](#)

Once all required information is received, the Environmental Management Department will complete the permitting process within five working days, weather permitting. When the permit is approved, you will receive an email of final approval.

No headwalls are to be constructed on driveway culverts.